### SOCIETATEA COMPLEXUL ENERGETIC HUNEDOARA S.A.



Petroșani, str. Timișoarei nr.2, jud. Hunedoara, cod. 332015 cod IBAN: RO52 RNCB 0165 1300 0364 0037, BCR Petroșani CIF: RO 30855230 - nr. Reg. Com. J20/994/2012



www.cenhd.ro
Soffice@cenhd.ro

① 0254-544.312, 0254-506.205
 ① 0254-544.313, 0254-506.236

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## **INFORMATION NOTE**

## REGARDING THE PROCESSING OF PERSONAL DATA OF ONIX HOTEL CUSTOMERS

**SOCIETATEA COMPLEXUL ENERGETIC HUNEDOARA S.A.**, fiscal code RO 30855230, headquartered in Petroşani, str. Timişoarei, nr. 2, code 332015, jud. Hunedoara, Romania, phone: +402541544312, fax: +40254 544313, website: www.cenhd.ro, e-mail: office@cenhd.ro, hereby informs you about the processing of your personal data by **Societatea Complexul Energetic Hunedoara S.A**. (hereinafter referred to as **CEH**) – place of business **Hotel Onix** (hereinafter referred to as **Onix**) located in Petroşani, b-dul 1 Decembrie 1918, nr. 73, code 332029, jud. Hunedoara, phone +40254 544 614, e-mail <u>onix@cenhd.ro</u>, and about the rights you have under Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (hereinafter referred to as **GDPR**) and the national legislation on personal data protection and data security, in force.

The privacy and data protection policy refers to the data of our customers, business partners, other people who contact and visit us, as well as their representatives, potential employees, collaborators, etc. and applies to all other personal data collected by e-mail or by other contacts.

# If you are a customer or potential Onix customer, if you are the representative or contact person, the employee or other collaborator of a customer or potential Onix customer or Onix business partner:

#### Providing hotel services, accommodation, restaurant, corporate and personal events

We use your personal data (e.g., the Accommodation Sheet) to provide you the requested and / or billing services. There are cases in which we can rely on the execution of a contract as the basis for the processing of personal data for booking and / or manage your booking or to organize events.

#### **Communication with customers**

We use the contact information to communicate with you in connection with your requests as well as with any other relevant aspects of the business relationship - we rely on the execution of the contract as the basis for the processing of personal data.

#### Data processing as a legal obligation, in general, and our obligations as a service provider in particular

We may process some of your personal data in the context of providing services based on the legal obligations of the legislation governing the activity of tourism service providers (eg. data that we need to collect in the case of accommodation services). In this case, the reasons for processing these data are within the legal obligation we have.

We use your personal data to for providing security of our premises, property, our staff and other Onix customers. In this case, our data processing is based on the legitimate interest of Onix, namely the protection of these spaces, assets and staff.

In general, we do not collect sensitive information unless it is voluntarily provided by you or if we are required to do so according to the applicable laws or regulations. We can use the data regarding health, provided by you to better serve you and meet your special needs (eg providing access for people with disabilities).

The categories of data processed in this context are your name and other personal data that you can provide us directly. Furthermore, in this context, we mention that Onix records through internal video surveillance systems images from Onix's public spaces and areas.

#### Processing for other purposes

We do not process your personal data for purposes other than those for which it was originally collected, without prior consent, without a legitimate interest or without a legal basis.

#### Information regarding children

Onix does not collect personal data of children. In the case of children, services provided by Onix may only be used with the consent of a parent or legal guardian. In limited cases, as part of a booking, for example, Onix may collect and use child information only with the consent of the parent / guardian.

In the case of organized groups with children (eg. sporting events, camps, etc.), the organizer of such groups or events must have received the consent of legal parents / guardians for the processing of personal data of children, in case it is necessary to process their data for the provision of Onix services. Otherwise, Onix reserves the right to refuse to provide services.

#### Do we reveal your personal data to third parties?

#### Under certain circumstances, we will share your personal data with third parties such as:

- Third-party service providers - we may use service providers to process your personal data on our behalf. It can cover services such as: event-specific services, conferences, etc. We assure you that we have signed with third-party service providers, personal data processing agreements and privacy clauses in order to protect them and we do not allow them to be used for other purposes;

- Competent authorities - In the case of legitimate claims, we provide your data to the competent authorities when it is strictly necessary for the detection of criminal offenses and, in general, when the legal provisions require us to comply with such a requirement;

- When you expressly request us to do so or expressly authorize us to disclose your personal data;

- In case of emergency situations or cases of force majeure;
- Where disclosure is necessary to settle disputes, in order to exercise a legal claim;

We assure you that we do not sell your personal data to any other entity, whether natural or legal

#### How long do we keep your personal data?

We limit the length of time that your personal data is stored to what is required for the processing purposes that have been brought to your attention.

We will delete your personal data immediately following a request from you, except for data whose processing / delivery is required by a legal provision, in which case the retention period will be the one stipulated in the applicable law;

We may keep your personal data in case of exercise or defense of legal claims. If the retention of your personal data is required for purposes specified by law, we may still keep these data.

#### How do we protect the security of your personal data? Are they safe?

We want to keep your personal data secure by implementing appropriate technical measures and appropriate organizational measures.

We use appropriate systems and procedures to protect and secure personal data, specifically aimed at preventing unauthorized / unlawful processing, accidental or unlawful loss, and accidental destruction

#### Do we transfer your personal data outside the EU or EEA?

We do not transfer your personal data to countries outside the European Economic Area or to international organizations.

#### How can you control your personal data? What are your rights?

As data subject, GDPR provides you a series of rights, including:

• **the right of access** - allows you to obtain confirmation that your personal data is processed by us and, if so, the relevant details of these processing activities;

• the right to rectification - allows you to rectify your personal data if it is incorrect;

• **the right to delete** - allows you to get your personal data deleted in certain cases (for example, if the data are no longer needed in connection with the purposes for which they have been collected);

• **the right to restrictions** - allows you to restrict the processing of your personal data in certain cases (for example, when you challenge the accuracy of your personal data for a period that allows us to verify such accuracy);

• the right to object - allows you to resist further processing of your personal data

under the conditions and limits established by law;

• **the right to data portability** - allows you to receive the personal data about you that you have provided us in a structured format commonly used, or to transmit this data to another data operator.

You can exercise these rights and learn more about them by submitting a request / letter to the address: Hotel Onix, Petroşani, b-dul 1 Decembrie 1918, nr. 73, cod poştal 332029, jud. Hunedoara or via e-mail at: <u>dpo@cenhd.ro</u>.

You also have the right to file a complaint with the National Supervisory Authority for Personal Data Protection (ANSPDCP) <u>http://www.dataprotection.ro/</u>.

We undertake to always handle your requests with the utmost care and to answer the questions you have in the shortest possible time, in accordance with the law.

Do not provide your personal data to Onix via other channels of communication, except those mentioned in this information notice, irrespective of the person or company requesting them on our behalf, including employees or former employees of Onix, you met during previous visits. We recommend that you DO NOT send us your credit card numbers or any other confidential personal information by e-mail.

All versions of this privacy policy are kept in the CEH archive for consultation.